

Run Away Shoes Job Description

Position: Sales & Daily Business Function Support

Type: Part Time and Full Time

Location: Oshkosh, Appleton, and/or Green Bay

Responsibilities

- Offer friendly service to customers by responding to their needs and questions ensuring a positive and memorable shopping experience
- Maintain the merchandise and visual presentation standards throughout the store
- Assist with the daily operational functions of the store including but not limited to; opening and closing duties, pricing product, tracking inventory, completing transfers, reconciling special orders, etc.
- Complete regular housekeeping tasks including but not limited to; taking out boxes and trash, vacuuming, cleaning the bathroom, and product presentation
- Provide assistance at events such as expos, clinics, fun runs, and races as needed
- Attend product clinics and staff meetings as required

Expectations

- Demonstrates integrity, honesty, and knowledge that promote the culture, values and mission of Run Away Shoes.
- Maintains regular and consistent attendance and punctuality
- Shows an effort to improve in sales abilities
- Diligent to keep oneself informed and up to date between product clinics and staff meetings about store products
- Makes an effort to attend and assist at outside events such as Pub Runs and Run Away Shoes sponsored events

Skills & Requirements

- Must be self-motivated
- Must have a friendly, outgoing personality and be driven to satisfy customers
- Strong communication skills
- Nights and weekends availability. Store hours include M-F 11am-6pm, Sa 11-5, Su 11-4. Occasional extended hours on days where there are expos, races, fun runs, and other events.